



Minutes of the Regular Meeting November 22, 2023

*The County of Brant Public Library cultivates inclusivity
and empowers lifelong learning.*

Date: November 22, 2023

Place: Paris Branch

Present: Paula Chorpitta, Nathan Etherington, Fred Gladding, Amanda Henderson, Steve Howes, Jennifer Kyle, Kari Raymer Bishop, Marilyn Sewell

Regrets: David Bailey

Staff: Kelly Bernstein, Steph Burchill

Call to Order: M. Sewell in the Chair, called the meeting to order at 7:02pm.

Approval of the Agenda

Moved by: N. Etherington

Seconded by: S. Howes

THAT the agenda be approved.

Carried

Declaration of Pecuniary Interest and General Nature of None

Approval of the Minutes

Moved by: P. Chorpitta

Seconded by: A. Henderson

THAT the minutes of the October 22, 2023, regular meeting be approved as presented.

Carried

Business Arising

K. Bernstein provided a verbal update on the New Main Branch. Local wildlife has returned, and crews are involved to block exits and remove raccoons. The building is watertight for

winter and will continue to be monitored for any issues that could arise.

Carried

Consent Items to be Received – Communications

Moved by: N. Etherington

Seconded by: K. Raymer Bishop

THAT the November Safety Talk and JHSC Minutes: October 2023, be received.

Carried

Library Board Development

Board Member N. Etherington recently attended Library Day at Queens Park, organized by the Ontario Library Association and the Federation of Ontario Public Libraries to help advocate on behalf of Ontario's Libraries.

K. Bernstein shared information about the upcoming Open House at the Paris Branch.

The Ontario Library Board Association Annual "Library Board Bootcamp" will be held in Toronto on Saturday January 27, 2024. Board members are encouraged to attend and should contact the CEO for registration.

Submissions for Board Development

M. Sewell reminded Board Members that suggestions for Board Development are encouraged and should be submitted to the Chair or CEO for inclusion in the agenda.

F. Gladding joined the meeting at 7:45pm and requested that M. Sewell maintain the Chair for the duration of the meeting.

Reports

K. Bernstein reported the Output measures are on the lower side of average for October, however a net growth over 2022 continues. Membership continues to grow with new registrations on the rise.

Online Traffic and Community Engagement numbers continue to fluctuate outside normal ranges; the reasons for this are being investigated. The fluctuations are not in response to any issues and there is nothing alarming to be noted. While wi-fi is functioning system-wide, usage statistics are not currently available for all branches; staff are working with vendors on a solution.

Several facilities projects are anticipated to be completed by year end. The November newsletter "Something for Everyone" was highlighted with the upcoming Fan Fest being a major draw.

P. Chorpitta reported Facility updates.

Moved by: P. Chorpitta
Seconded by: J. Kyle
THAT the reports be received.

M. Sewell presented draft HR Committee Terms of Reference for approval. The Board discussed minor amendments.

Moved by: F. Gladding
Seconded by: N. Etherington
THAT the HR Committee Terms of Reference be approved as amended.

Carried

New Business

None.

Council Updates

S. Howes and J. Kyle shared news and information from Council with the Board.

Next Meeting

December 20, 2023, 7pm at the Paris Branch

Adjournment

F. Gladding moved to adjourn the meeting at 8:36pm.

Meeting adjourned.