



## Minutes of the Regular Meeting October 26, 2022

*The Count of Brant Public Library cultivates inclusivity and empowers lifelong learning.*

**Date:** October 26, 2022

**Place:** Paris Branch and via Zoom

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**Present:** Paula Chorpitta, Nathan Etherington, Fred Gladding, Steve Howes, Marc Laferriere, Joyce Smith, Marilyn Sewell, Alice Sroka, Jim Shivas

**Regrets:** David Bailey, Joyce Smith

**Staff:** Kelly Bernstein, Steph Burchill

**Call to Order:** F. Gladding in the Chair, called the meeting to order at 7:07pm.

### Approval of the Agenda

Moved by: N. Etherington

Seconded by: M. Laferriere

THAT the agenda be approved with the addition of 1 item of new business.

**Carried**

### Declaration of Pecuniary Interest and General Nature of

None

### 2021 Audited Financial Statements

The Library's 2021 audited financial statements were presented by Cameron Johnston of Millards. C. Johnston and Heather Mifflin, County Treasurer, responded to questions from the Board. Board members requested that a note be added reflecting that eliminating library fines had no impact on revenue.

Moved by: J. Smith

Seconded by: P. Chorpitta

THAT the 2021 audited financial statements of the County of Brant Public Library Board be approved as presented and with the amendment discussed.

**Carried**

### **Approval of the Minutes**

Moved by: M. Laferriere

Seconded by: S. Howes

THAT the minutes of the September 28, 2022, be approved as presented.

**Carried**

### **Business Arising**

K. Bernstein provided verbal updates on the New Main Branch and RFID modernization projects.

S. Shivas presented the Library Board legacy document for approval.

Moved by: J. Shivas

Seconded by: N. Etherington

THAT the Draft of the Library Board Legacy Document be approved with amendments.

**Carried**

### **Consent Items to be received – Communications**

Moved by: N. Etherington

Seconded by: M. Sewell

THAT the October Safety Talk and the September 2022 JHSC Minutes be received as information.

**Carried**

### **Board Development**

Library Board Boot Camp was presented on Thursday October 20 by F. Gladding and N. Etherington. The event was well attended and provided answers to the community about the tasks of a library board member.

### **Submissions for Board Development**

F. Gladding discussed the orientation process for new Board Member and returning Board Members. Application forms for the Library Board are due on November 10<sup>th</sup>.

### **Reports**

K. Bernstein provided an update on statistics. Numbers remain steady with an increase of in-person interactions. Program attendance has increased, and eMusic downloads are up. Operating expenditures to date are normal and at over 63% spent. Large invoices towards year end will account for a significant portion of the remaining budget.

P. Chorpitta reported Facility updates.

Moved by: N. Etherington

Seconded by: J. Shivas

THAT the reports be received for information.

**Carried**

## **New Business**

In-Camera Session

Moved by: N. Etherington

Seconded by: S. Howes

THAT the Library Board convene in camera to discuss personnel matters: CBPL Management Structure Re-Organization Report

S. Burchill left the meeting

On a motion by J. Shivas and M. Sewell the Library Board rose from closed session and reconvened the regular meeting.

S. Burchill returned to the meeting

Moved by: S. Howes

Seconded by: J. Shivas

THAT the proposed management structure be endorsed as presented.

K. Bernstein presented the draft 2023 operating and capital budgets with 2 decision packages for consideration related to the proposed Mobile Makerspace.

Moved by: S. Howes

Seconded by: J. Shivas

THAT the Library Board approve the 2023 operating and capital budgets as presented and that they be forwarded to Council for deliberation.

**Carried**

S. Howes shared news that a local business has already expressed an interest in operating a café in the new Main Branch. In response to a question, K. Bernstein advised that there would be a formal process for selecting tenants.

## **Council Updates**

S. Howes and M. Laferriere shared news and information from County Council with the Board.

## **Next Meeting**

To be held at the call of the CEO following new Library Board member appointments.

## **Adjournment**

S. Howes moved to adjourn the meeting at 9:14pm.

**Meeting adjourned.**