



## Minutes of the Regular Meeting June 26, 2024

*The County of Brant Public Library cultivates inclusivity  
and empowers lifelong learning.*

**Date:** June 26, 2024

**Place:** Paris Branch

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**Present:** Paula Chorpitta, Nathan Etherington, Mike Gatopoulos, Fred Gladding, Amanda Henderson, Steve Howes, Jennifer Kyle, Kari Raymer Bishop, Marilyn Sewell

**Staff:** Kelly Bernstein, Steph Burchill

**Call to Order:** F. Gladding in the Chair, called the meeting to order at 7:00pm.

### Approval of the Agenda

Moved by: N. Etherington

Seconded by: S. Howes

THAT the agenda be approved as presented.

**Carried**

**Declaration of Pecuniary Interest and General Nature of**  
None

### Guests: Alison Newton and Mark Maxwell

Alison and Mark sent regrets due to prior commitments.

### Approval of the Minutes

Moved by: M. Gatopoulos

Seconded by: M. Sewell

THAT the minutes of the May 22, 2024 Regular Meeting and the minutes of the June 18, 2024 Special Meeting be approved as presented.

**Carried**

### **Business Arising**

K. Bernstein shared that CSL has completed a Class D estimate and begun prequalifying contractors. The call for tenders will close in September and will go before Council in October.

In response to a Board Member's request for clarification about County staff report "RPT-0280-24 Main Branch Library Project Update", K. Bernstein answered that the County staff decision to include costs incurred before the Bawcutt Centre was chosen as the site for the New Main Branch was explained as being "to ensure that total project costs were accounted for".

In a suggestion from a Board Member, K. Bernstein was asked to request updates via Memo from Alison Newton, County CAO.

### **Consent Items to be Received – Communications**

Moved by: A. Henderson

Seconded by: P. Chorpitta

THAT the June Safety Talk, JHSC Minutes: May 2024 be received.

**Carried**

### **Library Board Development**

F. Gladding shared his experience at the "Library as a Place" conference. He found the project development and Indigenous aspect of library design very interesting.

### **Submissions for Board Development**

F. Gladding reminded Board Members that suggestions for Board Development are encouraged and should be submitted to the Chair or CEO for inclusion in the agenda.

### **Reports**

K. Bernstein reported that May's statistics are performing well in all areas, with a noted uptick in Children's Programs and Children's material circulation as expected at this time of year.

The monthly financial report shows that spending is on track, with approximately 40% of the annual budget spent as of May 31, 2024.

The June "Something for Everyone" newsletter highlights the TD Summer Reading Club which launches at the end of June.

P. Chorpitta reported Facility Committee updates.

Moved by: N. Etherington  
Seconded by: M. Gatopoulos  
THAT the reports be received as presented.

**Carried**

N. Etherington presented draft changes to the Disposal of Good Procured policy, and the newly drafted Planning Committee – Terms of Reference.

Moved by: N. Etherington  
Seconded by: S. Howes  
THAT the Disposal of Good Procured policy and Planning Committee – Terms of Reference be approved as presented.

**Carried**

### **New Business**

K. Bernstein shared The Event Hall Operational Plan for the New Main Branch with the Board. The report shows how the Library plans to balance the use of the space. The Library is looking forward to using the space as an arts performance venue, with a focus on arts and culture being an almost daily use for the Opera Hall. Complementing that goal is the space being available for rental. The operational plan allows flexibility, as it no longer contains a flat rate, and instead contains a schedule of charges, with the goal of fostering community use. The Bawcutt Centre will be an active and vibrant space where the entire community can enjoy arts and culture. The operational plan recommends that rental revenues be dedicated to maintenance of the heritage space.

Moved by: S. Howes  
Seconded by: M. Gatopoulos  
THAT the Library Board approves the Event Hall Operational Plan for the New Main Branch Report and it be sent to Council with a cover letter by K. Bernstein, CEO under the title Event Hall Operational Plan for the New Main Branch Library at the Bawcutt Centre.

**Carried**

### **In-Camera Session**

Moved by: P. Chorpitta  
Seconded by: S. Howes  
THAT the Library Board convene in camera to discuss confidential matters: 4(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Draft Memorandum of Understanding.

On a motion by M. Gatopoulos and N. Etherington the Library Board rose from closed session and reconvened the regular meeting.

**Council Updates**

J. Kyle shared news and information from Council with the Board.

**Next Meeting**

September 25, 2024, 7pm at the Scotland-Oakland Branch.

**Adjournment**

M. Gatopoulos moved to adjourn the meeting at 9:30pm.

**Meeting adjourned.**