



Minutes of the Regular Meeting March 26, 2025

*The County of Brant Public Library cultivates inclusivity
and empowers lifelong learning.*

Date: March 26, 2025

Place: Paris Branch

Present: Paula Chorpitta, Nathan Etherington, Fred Gladding, Amanda Henderson, Steve Howes, Jennifer Kyle, Kari Raymer Bishop, Marilyn Sewell

Staff: Steph Burchill, Karen Scott

Call to Order: F. Gladding, in the Chair, called the meeting to order at 7:04pm.

Approval of the Agenda

Moved by: N. Etherington

Seconded by: K. Raymer Bishop

THAT the agenda be approved as amended.

Carried

Declaration of Pecuniary Interest and General Nature of
None

Approval of the Minutes

Moved by: M. Sewell

Seconded by: J. Kyle

THAT the minutes of the February 26, 2025 Regular Meeting be approved as amended.

Carried

Business Arising

F. Gladding and K. Scott presented outcomes from a meeting they attended on March 26, 2025 with Alison Newton, Heather Boyd, and K. Bernstein. Wingbury Properties' proposal for a developer-owned, leased downtown site was discussed. The Chair discussed the Board's

commitment to completing the site study and needs assessment before any decisions are made.

Moved by: S. Howes

Seconded by: K. Raymer Bishop

THAT the Board directs F. Gladding to send a letter tomorrow to Alison Newton and Council expressing sufficient appetite for the location/concept and to confirm the Board's desire to learn more, recognizing that there are many details to confirm at later dates.

Carried

Consent Items to be Received – Communications

Moved by: P. Chorpitta

Seconded by: J. Kyle

THAT the March Safety Talk, JHSC Minutes: February 2025, and Paris Friends of the Library January 2025 Minutes be received.

Carried

Moved by: N. Etherington

Seconded by: A. Henderson

THAT Mayor David Bailey's March 14, 2025, letter of resignation be received with regret.

Carried

Library Board Development

F. Gladding suggested a Public Library Act workshop for Board Members. Libraries facing unique challenges were highlighted including recent issues in Ajax, Iowa, and Vermont/Quebec.

Submissions for Board Development

F. Gladding reminded Board Members that suggestions for Board Development are encouraged and should be submitted to the Chair or CEO for inclusion in the agenda.

Reports

In the CEO's absence, F. Gladding reported on Output measures for February. Library usage continues to grow, and programs continue to perform well. The Operating Statement to December 31, 2024, and Operating Statement to February 2025 were presented for review.

The "Something for Everyone" newsletter, which highlights the upcoming library programs, was distributed to Board members.

P. Chorpitta reported updates on behalf of the Facility Committee.

Moved by: J. Kyle
Seconded by: M. Sewell
THAT the reports be received as presented.

Carried

N. Etherington presented draft changes to Personnel Policy Sections B, C, and E, and policies AS4: Friends of the Library Organizations, G1: Vision, Mission, Core Values, G5: Planning Development, LS1: Library Service Guidelines, and presented a new policy G:13 Records Retention for approval.

Moved by: N. Etherington
Seconded by: K. Raymer Bishop

THAT Personnel Policy Sections B, C, and E, and policies AS4: Friends of the Library Organizations, G1: Vision, Mission, Core Values, G5: Planning Development, LS1: Library Service Guidelines, and presented a new policy G:13 Records Retention be approved as presented.

Carried

New Business

The 2024 Annual Report (Draft) was presented for review and discussion. A final draft will be presented at the April meeting.

S. Howes referenced N. Etherington's delegation to Council on March 25, 2025, which addressed matters related to adherence to procedures and appropriate actions. He emphasized the importance of the Library Board giving due consideration to these same issues.

Next Meeting

Wednesday, April 23, 2025, 7pm at the St. George Branch.

Adjournment

N. Etherington moved to adjourn the meeting at 9:30pm.

Meeting adjourned.

Council Updates

None.